

## Meeting of the IQAC Members

GMRIT / IQAC/ 2022 - 2023: 01

Date: 03.08.2022

Time: 3:00PM

Venue: Board Room-2

### Members Present

Dr. C L V R S V Prasad (Principal)	Chairperson, IQAC	Dr. J Sridhar (Assoc. Prof., Civ)	Member, IQAC
Dr. M V Nageswara Rao (Assoc. Dean Academics.)	Invitee	Dr. A Siva Sangari (Asst. Prof., ECE)	Member, IQAC
Dr. G. Sasi Kumar (Assoc. Dean Student Affairs.)	Invitee	Dr. V Vasudha Rani (Asst. Prof., CSE.)	Member, IQAC
Dr. P S V Narayana (Assoc. Dean R&D.)	Invitee	Dr. A. Avinash (Asst. Prof., Mech.)	Member, IQAC
Dr. T Prabhakar (CE)	Invitee	Dr. G. Indira Kishore (Asst. Prof., EEE.)	Member, IQAC
Dr. V Rambabu (HoD-Mech.)	Invitee	Dr. P M Mohan Kumar (Asst. Prof., BSH)	Member, IQAC
Dr. A V Ramana (HoD-CSE)	Invitee	Dr. M Satish (Asst. Prof., CSE.)	Member, IQAC
Dr. V Jagan Naveen (HoD-ECE)	Invitee	Dr. T Geetamma (Asst. Prof., ECE.)	Member, IQAC
Dr. K Krishna Prasad (HoD-Chem)	Invitee	Dr. K Santa Rao (Asst. Prof., Mech.)	Member, IQAC
Dr. Ajit Kumar Rout (HoD-IT)	Invitee	Dr. D Danalakshmi (Assoc. Prof., EEE.)	Member, IQAC
Dr. A Vijay Kumar (HoD-CIV)	Invitee	Dr. G Thirumala Rao (Asst. Prof., BSH)	Member, IQAC
Dr. R Lakshum Naidu (HoD-BSH)	Invitee	Dr. P Kanchanamala (Assoc. Prof., IT)	Member, IQAC
Dr. G. Ganesh Prabhu (Prof., Civ.)	MR., ISO	Dr. T S L V Ayyarao (Asst. Prof., EEE.)	Member, IQAC
Mr. Madhan Lolugu (Co-Founder, Adept Chips)	Ind. Member, IQAC	Dr. M. Eswara Rao (Asst. Prof., BSH.)	Member, IQAC
Dr. P Ramana (HoD-EEE)	Alumni Mem., IQAC	Mr. R Mehar Kiran (Student)	Student Mem, IQAC
Mr. P Murali (Admin, Academics)	Admin Mem., IQAC	Ms. Sasapu Keerthi (Student)	Student Mem, IQAC
Dr. S Chiranjeeva Rao (Asst. Prof., Mech.)	Member, IQAC	Dr. Govinda Rao Locharla (Assoc. Prof.- ECE, Coordinator –IQAC)	Member Secretary – IQAC

## **Minutes of the Meeting**

- 1. Reviewed the ATR of the resolutions taken during the earlier IQAC meeting: GMRIT / IQAC/ 2021 - 2022: 04 held on 12.05.2022:**
  - 1.1. The ATR of the actionable points discussed during the IQAC meeting **GMRIT / IQAC/ 2021 - 2022: 04** is presented on page 3 of this document
- 2. It is resolved to conduct internal Mock NBA visit by 06.09.2022 by three-member committee to be identified per program**
- 3. External audit for AY 2021-22 is scheduled from 25.08.2022 to 26.08.2022**
- 4. To organize a fund collection drive for GMRIT Alumni association**
- 5. It is resolved to introduce various subheads in the financial audit reports as per the SSR DVV requirements**
- 6. “Blended-Learning through Coursera platform” is identified as a best practice of AY 2021-22 for the students & staff**
- 7. “Coding literacy” is identified as distinctiveness of the institute for the AY 2021-22**
- 8. It is resolved to reword the Vision statement and modify the Mission statements in line with NEP-2020**

**Action Taken Report for IQAC Meeting Held on 12.05.2022**

Reference IQAC Meeting:		GMRIT / IQAC/ 2021 - 2022: 04	ATR Reviewed in:	GMRIT / IQAC/ 2022 - 2023: 01	
S. No.	Actionable Point	Responsibility	Timeline	Status on 03.08.2022	
1	To organize the ISO audit	IQAC & ISO MR	30.06.2022	Done	
2	To submit the AQAR 2021-22 by 30th August 2022	HoDs	30.08.2022	In Progress	
3	To organize an internal sensitization workshop on the revised NAAC manual by IQAC GMRIT	IQAC	30.07.2022`	Not done, rescheduled to 30.09.2022	
4	To organize an external sensitization workshop on the NAAC Documentation in concurrence with the SoP	IQAC	30.08.2022	The following experts are identified: 1. Prof PN Rrazdan, formerly Senior Adviser (QA) AICTE while I was Chairman; Former VC, DY Patil Univ., currently Principal Adviser, Ramaiah Univ. Bangalore 2. Prof Meena Chintanamani, Pro VC, NMIMS University, Mumbai	
5	To verify the course files for AY 2020-21 & 2021-22	IQAC	30.06.2022	Done	
6	To gear-up for the NBA peer team visit for the SAR submitted for 2015-20	HoDs	06.09.2022	Internal Mock NBA visit is scheduled	
7	Conduct the Internal & External Academic Audits	IQAC	30.06.2022	2020-21 Audits are done, 2021-22: Internal audit-1 is done, and Internal audit-2 is scheduled on 10 <sup>th</sup> & 11 <sup>th</sup> Aug 2022. The external audit is pending	
8	Conduct of 5-Day FDP on Technology integration for TLP by CSE and ECE	HOD-CSE and HOD-ECE	30.06.2022	CSE: Scheduled from 16 <sup>th</sup> Aug to 20 <sup>th</sup> Aug 2022 ECE: Scheduled from 23 <sup>rd</sup> Aug to 27 <sup>th</sup> Aug 2022	

9	Dept. collaboration with the respective core industries before 30 <sup>th</sup> June 2022	Respective HoDs & CDC	30.06.2022	CSE, ECE, MECH: Alfa Bridge - Done CE: LUCA Industries, Germany; MOTT, MacDonald, USA - Done EEE: NIL IT: NIL
10	To reflect the consultancy financial transactions in the annual audit reports	IQAC & CFO	30.04.2022	Pending
11	Student & faculty exchange programs with peer institutes	HoDs	30.12.2022	NIL



Coordinator (IQAC)

**Note:** The next meeting will be held tentatively in the 3<sup>rd</sup> week of November 2022.

**Copy to:**

- a. Principal
- b. Assoc. Dean – Academics,
- c. Assoc. Dean – Student Affairs,
- d. All HoDs with a request to inform the concerned members of the faculty
- e. File

## Meeting of the IQAC Members

GMRIT / IQAC/ 2022 - 2023: 03

Date: 04.04.2022

Time: 03:30 PM

Venue: Board Room-1

### Members Present

Dr. C L V R S V Prasad (Principal)	Chairperson, IQAC	Dr. J Sridhar (Assoc. Prof., Civ)	Member, IQAC
Dr. M V Nageswara Rao (Assoc. Dean Academics.)	Invitee	Dr. A Siva Sangari (Asst. Prof., ECE)	Member, IQAC
Dr. G. Sasi Kumar (Assoc. Dean Student Affairs.)	Invitee	Dr. V Vasudha Rani (Asst. Prof., CSE.)	Member, IQAC
Dr. P S V Narayana (Assoc. Dean R&D.)	Invitee	Dr. A. Avinash (Asst. Prof., Mech.)	Member, IQAC
Dr. T Prabhakar (CE)	Invitee	Dr. G. Indira Kishore (Asst. Prof., EEE.)	Member, IQAC
Dr. V Rambabu (HoD-Mech.)	Invitee	Dr. P M Mohan Kumar (Asst. Prof., BSH)	Member, IQAC
Dr. A V Ramana (HoD-CSE)	Invitee	Dr. M Satish (Asst. Prof., CSE.)	Member, IQAC
Dr. V Jagan Naveen (HoD-ECE)	Invitee	Dr. T Geetamma (Asst. Prof., ECE.)	Member, IQAC
Dr. K Krishna Prasad (HoD-Chem)	Invitee	Dr. K Santa Rao (Asst. Prof., Mech.)	Member, IQAC
Dr. Ajit Kumar Rout (HoD-IT)	Invitee	Dr. D Danalakshmi (Assoc. Prof., EEE.)	Member, IQAC
Dr. A Vijay Kumar (HoD-CIV)	Invitee	Dr. G Thirumala Rao (Asst. Prof., BSH)	Member, IQAC
Dr. R Lakshum Naidu (HoD-BSH)	Invitee	Dr. P Kanchanamala (Assoc. Prof., IT)	Member, IQAC
Dr. G. Ganesh Prabhu (Prof., Civ.)	MR., ISO	Dr. T S L V Ayyarao (Asst. Prof., EEE.)	Member, IQAC
Mr. Madhan Lolugu (Co-Founder, Adept Chips)	Ind. Member, IQAC	Dr. M. Eswara Rao (Asst. Prof., BSH.)	Member, IQAC
Dr. P Ramana (HoD-EEE)	Alumni Mem., IQAC	Mr. R Mehar Kiran (Student)	Student Mem, IQAC
Mr. P Murali (Admin, Academics)	Admin Mem., IQAC	Ms. Sasapu Keerthi (Student)	Student Mem, IQAC
Dr. S Chiranjeeva Rao (Asst. Prof., Mech.)	Member, IQAC	Dr. Govinda Rao Locharla (Assoc. Prof.- ECE, Coordinator –IQAC)	Member Secretary – IQAC

## Minutes of the Meeting

1. Reviewed the ATR of the resolutions taken during the earlier IQAC meeting: **GMRIT / IQAC/ 2022 - 2023: 02** held on 17.12.2022. The ATR of the actionable points discussed during the IQAC meeting (**GMRIT / IQAC/ 2022 - 2023: 02**) is presented in Table-1.
2. **Actionable points** of the IQAC meeting **GMRIT / IQAC/ 2022 – 2023:03** are summarized in Table-2.

**Table-1. Action Taken Report with reference to the IQAC meeting GMRIT / IQAC/ 2022 - 2023: 02.**

Reference IQAC Meeting:		GMRIT / IQAC/ 2021 - 2022: 02	ATR Reviewed in:	GMRIT / IQAC/ 2022 - 2023: 03	
S. No.	Actionable Point		Responsibility	Timeline	Current Status on 03.04.2023
1	To organize an internal sensitization workshop on the revised NAAC manual for AQAR by IQAC GMRIT		IQAC	30.07.2023	Not done
2	Student & faculty exchange programs with peer institutes		HoDs	30.07.2023	6 per branch
3	Dept. collaboration with the respective core industries. CIV, EEE, CSE, IT, Mech, and ECE will be signing the MoUs.		Respective HoDs & CDC	27.07.2023	Expected MoUs with: 1. Jami Hydraulics (Mech) 2. SmartSoC (ECE) 3. (EEE) 4. Brainovision (CSE) 5. GoLive Games (IT) 6. Sidha projects (Civil)
4	To reflect the consultancy financial transactions in the annual audit reports		Prof. MV Nageswara Rao & CFO	May 2023	Pending and need to be followed up with the financial dept.

**Table-2. Actionable points of the IQAC meeting GMRIT / IQAC/ 2022 - 2023: 03.**

Reference IQAC Meeting:		GMRIT / IQAC/ 2022 - 2023: 02	ATR Reviewed in:	GMRIT / IQAC/ 2022 - 2023: 03	
S. No.	Actionable Point		Responsibility	Timeline	Remarks
1	To align the CO with the unit-wise content of every course		HoDs	1month from 10.04.2023	-
2	To fine-tune the COAR calculation for mid-exams		IQAC	10.04.2023	-

3	To unify CO, PO attainment template making effective from AY 2022-23	IQAC	10.04.2023	-
4	To collect Year-end Surveys & Feedback including the feedback on the curriculum for ACY 2022-23	HoDs	15.04.2023	-
5	To create a provision in the LAN portal to upload the student activities, and report daily. Respective coordinators will have the access	Assoc., Dean, SA	15.04.2023	-
6	To conduct a Student satisfaction survey to be activated by 04.04.2023	HoDs	20-04-2023	-
7	To conduct an Internal Academic audit for the odd semesters of 2022-23 is to be completed	HoDs	20.04.2023	Course files, Counselling files of the even semester (2022-23) will also be verified.
8	To conduct a faculty development program on Outcome-Based Curriculum Design and Assessment	IQAC SPOC: T S Kishore	May 2023	The following experts are identified: 1. Pradhan Sharad 2. To be identified for the curriculum design
9	To conduct internal Academic audit for the even semesters of 2022-23	HoDs	30.07.2023	-
10	To conduct the Green audit, Energy audit & Environment audit	IQAC: Dr. TSLV Ayya Rao	30.07.2023	-
11	To conduct the external Academic audit for the even semester of 2022-23	HoDs	30.08.2023	-
12	To file the titles of the value-added/Add-on courses along with the number of students who benefited are to be shared by the respective departments.	HoDs	AY: 2022-23	ECE – 03, EEE - 02 CSE – 02, IT - 01 MECH – 02, CIVIL - 02

**Note:** The next meeting will be held tentatively in the 4<sup>th</sup> week of May 2023.



**Coordinator (IQAC)**

**Copy to:**

- a. Principal
- b. Assoc. Dean – Academics,
- c. Assoc. Dean – Academics,
- d. Assoc. Dean – Student Affairs,
- e. All HoDs with a request to inform the concerned members of the faculty
- f. File

## Meeting of the IQAC Members

GMRIT / IQAC/ 2022 - 2023: 04

Date: 31.05.2023

Time: 11:30 AM

Venue: Gallery Hall

### Members Present

Dr. C L V R S V Prasad (Principal)	Chairperson, IQAC	Dr. J Sridhar (Assoc. Prof., Civ)	Member, IQAC
Dr. M V Nageswara Rao (Assoc. Dean Academics.)	Invitee	Dr. A Siva Sangari (Asst. Prof., ECE)	Member, IQAC
Dr. G. Sasi Kumar (Assoc. Dean Student Affairs.)	Invitee	Dr. V Vasudha Rani (Asst. Prof., CSE.)	Member, IQAC
Dr. P S V Narayana (Assoc. Dean R&D.)	Invitee	Dr. A. Avinash (Asst. Prof., Mech.)	Member, IQAC
Dr. T Prabhakar (CE)	Invitee	Dr. G. Indira Kishore (Asst. Prof., EEE.)	Member, IQAC
Dr. V Rambabu (HoD-Mech.)	Invitee	Dr. P M Mohan Kumar (Asst. Prof., BSH)	Member, IQAC
Dr. A V Ramana (HoD-CSE)	Invitee	Dr. M Satish (Asst. Prof., CSE.)	Member, IQAC
Dr. V Jagan Naveen (HoD-ECE)	Invitee	Dr. T Geetamma (Asst. Prof., ECE.)	Member, IQAC
Dr. K Krishna Prasad (HoD-Chem)	Invitee	Dr. K Santa Rao (Asst. Prof., Mech.)	Member, IQAC
Dr. Ajit Kumar Rout (HoD-IT)	Invitee	Dr. D Danalakshmi (Assoc. Prof., EEE.)	Member, IQAC
Dr. A Vijay Kumar (HoD-CIV)	Invitee	Dr. G Thirumala Rao (Asst. Prof., BSH)	Member, IQAC
Dr. R Lakshum Naidu (HoD-BSH)	Invitee	Dr. P Kanchanamala (Assoc. Prof., IT)	Member, IQAC
Dr. G. Ganesh Prabhu (Prof., Civ.)	MR., ISO	Dr. T S L V Ayyarao (Asst. Prof., EEE.)	Member, IQAC
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Dr. P Ramana (HoD-EEE)	Alumni Mem., IQAC	Mr. R Mehar Kiran (Student)	Student Mem, IQAC
Mr. P Murali (Admin, Academics)	Admin Mem., IQAC	Ms. Sasapu Keerthi (Student)	Student Mem, IQAC
Dr. S Chiranjeeva Rao (Asst. Prof., Mech.)	Member, IQAC	Dr. Govinda Rao Locharla (Assoc. Prof.- ECE, Coordinator –IQAC)	Member Secretary – IQAC



## Minutes of the Meeting

1. Reviewed the ATR of the resolutions taken during the earlier IQAC meeting: **GMRIT / IQAC/ 2022 - 2023: 03** held on 17.12.2022. The ATR of the actionable points discussed during the IQAC meeting (**GMRIT / IQAC/ 2022 - 2023: 03**) is presented in Table-1.
2. **Actionable points** of the IQAC meeting **GMRIT / IQAC/ 2022 – 2023:04** are summarized in Table-2.

**Table-1. Action Taken Report with reference to the IQAC meeting GMRIT / IQAC/ 2022 - 2023: 03.**

Reference IQAC Meeting:		GMRIT / IQAC/ 2022 - 2023: 03	ATR Reviewed in:	GMRIT / IQAC/ 2022 - 2023: 04	
S. No.	Actionable Point		Responsibility	Timeline	Current Status on 03.04.2023
1	Dept. collaboration with the respective core industries.		Respective HoDs & CDC	27.07.2023	<b>Expected MoUs with:</b> <ol style="list-style-type: none"> <li>1. Jami Hydraulics (Mech) – Not yet finalized.</li> <li>2. SmartSoC (ECE) – Not yet finalized.</li> <li>3. (EEE) – Not yet identified.</li> <li>4. Brainovision (CSE) – Documentation is being done</li> <li>5. GoLive Games (IT) - Not yet finalized.</li> <li>6. Sidha projects (Civil) - Not yet finalized.</li> </ol>
2	To reflect the consultancy financial transactions in the annual audit reports		Prof. MV Nageswara Rao & CFO	May 2023	Yet to be done
3	To align the CO with the unit-wise content of every course		HoDs	1month from 10.04.2023	Yet to be done <b>New timeline: 5<sup>th</sup> July 2023</b>
4	To fine-tune the COAR calculation tools for mid-exams		IQAC	10.04.2023	Not yet finalized
5	To unify CO, PO attainment template making effective from AY 2022-23		IQAC	10.04.2023	Not yet finalized. <b>Schedule: 12<sup>th</sup> June 2023, 9.30 AM</b>
6	To collect year-end Surveys & Feedback including the feedback on the curriculum for ACY 2022-23		HoDs	15.04.2023	Done
7	To create a provision in the LAN portal to upload the student activities, and report daily. Respective coordinators will have the access		Assoc., Dean, SA	15.04.2023	Not yet done
8	To conduct a Student satisfaction survey to be activated by 04.04.2023		HoDs	20-04-2023	Done. Link: <a href="https://gmrit.edu.in/student_satisfaction.php">https://gmrit.edu.in/student_satisfaction.php</a>

9	To conduct an Internal Academic audit for the odd semesters of 2022-23 is to be completed	HoDs	20.04.2023	Audit is done (17 <sup>th</sup> – 19 <sup>th</sup> April 2023); compliance reports are yet to be submitted by the departments
10	To conduct a faculty development program on Outcome-Based Curriculum Design and Assessment	IQAC & T S Kishore	May 2023	Done (1 <sup>st</sup> May – 5 <sup>th</sup> May 2023)
11	To conduct internal Academic audit for the even semesters of 2022-23	HoDs	30.07.2023	Yet to be done
12	To conduct the Green audit, Energy audit & Environment audit	IQAC: Dr. TSLV Ayya Rao	30.07.2023	Yet to be initiated
13	To conduct the external Academic audit for the even semester of 2022-23	HoDs	30.08.2023	Yet to be done
14	To file the titles of the value-added/Add-on courses along with the number of students who benefited are to be shared by the respective departments.	HoDs	AY: 2022-23	Yet to be done <b>New timeline: 07.06.2023</b>

**Table-2. Actionable points of the IQAC meeting GMRIT / IQAC/ 2022 - 2023: 04.**

Reference IQAC Meeting:	GMRIT / IQAC/ 2022 - 2023: 03	ATR Reviewed in:	GMRIT / IQAC/ 2022 - 2023: 04	
S. No.	Actionable Point	Responsibility	Timeline	Remarks
1	<p><b>The following should be one of the actionable agenda points across all future IQAC meetings:</b></p> <p>Action plan for implementation of NEP-2020</p> <ol style="list-style-type: none"> <li>(1) Moving from content-based education to learner-centric</li> <li>(2) Implementation of MOOCs/Online/Blended learning</li> <li>(3) Research &amp; International collaborations</li> <li>(4) Implementation of industry-driven curriculum</li> <li>(5) Implementation of IKS to promote interdisciplinary education in Science/Arts/Social sciences/Mass media/Agriculture for protecting the cultural heritage of the country</li> </ol> <p>Each department is requested to come up with a list of the activities taken up already &amp; new initiatives to be taken related to each of the parameters mentioned above.</p>	HoDs	20 <sup>th</sup> June 2023	
2	To organize Half day workshop to finalize the tools for attainment calculation	IQAC & HoDs	12.06.2023	
3	Preparation of the annual activity calendar for AY 2023-24	Assoc Dean, Student Affairs	10.06.2023	

4	To organize an event on the account of World Environment Day	Prof. Ganesh Prabhu, HoD Civ	05.06.2023	
5	To release the notification for renomination of the IQAC members/Coordinator of the AY 2023-24	IQAC	10.06.2023	

**Note:** The next meeting will be held tentatively in the 4<sup>th</sup> week of June 2023.

  
**Coordinator (IQAC)**

**Copy to:**

- a. Principal
- b. Assoc. Dean – Academics,
- c. Assoc. Dean – Academics,
- d. Assoc. Dean – Student Affairs,
- e. All HoDs with a request to inform the concerned members of the faculty
- f. File