

GMR INSTITUTE OF TECHNOLOGY
GMR NAGAR, RAJAM –532 127, SRIKAKULUAM DIST. AP.

PERFORMANCE APPRAISAL REPORT FOR THE ACADEMIC YEAR 2020 - 2021

FOR TEACHING STAFF

- (1) Name of the Employee :
- (2) Designation & Department :
- (3) Qualification (UG & PG with year of Pass) :
- (4) Date of Joining in GMRIT :
- (5) Total Experience in the College
 At Different levels : Asst Prof:
 : Asso Prof:
 : Professor:

(6) Details of Subjects taught during the year with results:

	Subject	Name of the Subject	Class / Section	Pass %	Student Feed back	Remarks
Semester - I	1					
	2					
Semester – II	1					
	2					

- (7) Co-curricular /Extra-curricular duties assigned in the current Academic year : (Enclose the details)
- (8) Administrative/Developmental duties allotted : (Enclose the details)
- (9) Details of the LAN based Courses upload : (Enclose the details)
- (10) Details of the remedial classes conducted : (Enclose the details)
- (11) Details of Summer/Winter School/ Seminars attended in current Academic year. : (Enclose the details)
- (12) Details of Papers published in Journals/Presented at Seminars/conferences after previous appraisal : (Enclose the details)
- (13) Details of Sponsored Research Proposal Submitted : (Enclose the details)
- (14) Special contribution to the Department/college : (Enclose the details)
- (15) Online Course :
- (16) Any conditions agreed as per the previous appraisal (Please specify in detail) : 1.
 2.
 3.

Countersigned
Head of the Department

Signature of Employee

Received Date from Dept to HR dept (Office Use):

TO BE FILLED BY THE HEAD OF THE DEPARTMENT

- (1) General Intelligence : Very high/High/Average/Low
- (2) Teaching abilities : Very satisfactory/Satisfactory/Poor
- (3) Extent of preparation for the Lecture : More than adequate/Adequate/
Inadequate.
- (4) Quality of valuation of internal Tests : Very keen/keen/with few errors
- (5) R&D activities entrusted :
- (6) Involvement in group activities of the Dept. : Very active / Active / Passive
- (7) Did He/She register for Ph.D./M.Phil.
- a. Date of Registration (Enclose copy) :
- b. Pre Ph.D. Exam Status (with date) :
- c. Status Report(latest) : (Enclose Guide's report)
- (8) Involvement in Departmental administration : Very active / Active / Passive
- (9) Guidance to the students outside the Class-room :
- (10) Specific contribution to the Labs development :
- (11) Ability to carry out independent assignment : With minimum guidance /
Moderate guidance
- (12) Overall performance on six point scale :
- (13) Recommendations
(Subject to the conditions agreed at the
Time of previous appraisal) :
- 1.
- 2.
- 3.

SIGNATURE OF HEAD OF THE DEPARTMENT

Present basic Pay: